

INFORMATION FOR
CONGREGATIONS AND YOUTH GROUPS,
YOUTH LEADERS AND CLERGY ABOUT
FUNDING FOR YOUTH PROGRAMS AND PROJECTS

Who is eligible
How to request funds
What criteria will be used to assess requests for financial support

For additional information:

Scrivens Fund
Ottawa Presbytery
Suite 1 - 6 Epworth Avenue
Nepean, Ontario K2G 2L5

Background and Purpose of The Scrivens Fund for Youth Ministry

The Scrivens Fund was established in 1993 to provide financial assistance and support for

a strong youth ministry in the Ottawa Presbytery.

According to the Trust Fund Agreement, the purpose of the fund is to:

- aid in the financial support of a youth worker employed by Presbytery
- assist young people to attend events which will nurture their spiritual growth and understanding of Christianity and
- develop Christian leadership skills in young people and youth leaders.

The Trustees want to help make a positive difference in the lives of young people in our Presbytery by aiding in the financial support of a Co-ordinator of Youth Ministries, and through donations to a range of projects, programs, or events initiated by congregations, youth groups or by the Youth Ministries Committee.

Who is eligible

- Individual Congregations
- Clusters or Groups of Congregations
- Youth Groups
- Leaders of Youth Groups
- Individual young people or youth leaders sponsored by a congregation
- Youth Ministries Committee of the Ottawa Presbytery

What kinds of programs, events or projects do we want to support

The Scrivens Fund is eager to support programs and events which make a difference in the lives of young people. We will support on-going programs that have demonstrated their positive impact, new and innovative programs, as well as special events or specific projects.

We will be looking for projects that reflect the following characteristics or features:

- thoughtful planning
- clear goals and desired outcomes
- opportunities for spiritual growth and increase in knowledge about Christianity, our faith and our church
- development of leadership skills
- potential to affect a significant number of young people or youth leaders either directly or indirectly
- innovative and exciting approaches
- support from young people or youth leaders interested in participating in the program, event or project
- plans to share the learnings with other youth groups or leaders
- financial and "in-kind" support from congregations and other sources
- indication of need for financial support from the Scrivens fund
- willingness to provide a brief written report after the program or event is finished

A donation from the Scrivens Fund may be used to cover:

- fees and expenses for leaders and speakers who facilitate workshops, rallies and

special events within the Presbytery

- cost of purchasing or preparing program materials
- travel and accommodation for young people and leaders attending events
- registration fees for attending events, conferences, seminars, etc.
- other essential costs for the success of the program

Reviewing the Requests

The Trustees will review all requests and will use the checklists above to see how well each request meets our criteria. After the Trustees have reviewed the information that you submit, the Trustees may contact you to ask for additional information to expand on the written request and to answer questions the Trustees may have.

How to make a request

The written material describing your request should address the characteristics listed above. Clearly explain the nature and scope of your project and especially the impact that it can have on the lives of young people in our Presbytery.

Make sure that you have provided information about what you are planning to do, what activities will be undertaken, what the Scrivens funds will be used for, how young people or youth leaders will benefit from your program, and what you plan to do as follow-up to this initiative.

Include a project budget indicating all the revenue (including the amount you are requesting from the Scrivens Fund, and the funding you will receive from other sources) as well as the costs associated with your program or event. **It should be noted that the Scrivens Fund will generally support no more than one third of the total costs of a program, event or project.**

Please complete your application, as outlined, and submit it to:

The Scrivens Fund
The Ottawa Presbytery
Suite 1 - 6 Epworth Avenue
Nepean, Ontario K2G 2L5

The Trustees will respond to the applicants within one month of receiving an applicant's written request for funding.