

OTTAWA PRESBYTERY MEETING, FEBRUARY 14, 2017

The Ottawa Presbytery was called by the Chair, Phyllis MacRae, to meet on Tuesday, February 14, 2017 at Knox United Church, Ottawa. Rev. Andrew Jensen asked the blessing.

THE FOLLOWING REGISTERED THEIR ATTENDANCE:

Order of Ministry: Elaine Beattie, Nancy Best, Susan Butler-Jones, Steve Clifton, Brian Copeland, Grant Dillenbeck, Paul Dillman, Boyd Drake, Daniel Gilroy, Ed Gratton, Stewart Hewlett, Andrew Jensen, Christine Johnson, Melodee Lovering, Eric Lukacs, Grant McNeil, Hilary Merritt, Robert Merritt, Anne Montgomery, Steve Moore, James Murray, Janet Nield, Stan Parkhouse, Caroline Penhale, Ken Robinson, Jamie Scott, Whit Strong, Kim Vidal (27)

Lay: Margaret Armstrong, Eileen Ball, Rick Balson, Charles Barrett, Reg Best, Cam Bowes, Janice Burroughs, Derek Carlisle, Carolyn Clark, Molly Colwell, Kristen Douglas, Phil Fay, Beth Gutsell, Caroline Harry, Trish Hassard, Nancy Hazen, Kathryn Holman, Marni Hunt Stephens, Charles Knight, Mary Laidlaw, Phyllis MacRae, Norma McCord, Rich McDonald, Sue Morrison, George Neville, Colin Pacholuk, David Patterson, Janice Péron, Al Quirt, Barbara Reynolds, Christine Rhodes, Doug Robinson, Alison Sales, Paul Sales, Ron Scharfe, Heather Smith, David Stafford, Cathy Stewart, Sara Surjadinata, Beth Sweetnam, Tom Tanner, Keith Vodden, Joyce Williams, Ev Zytveld (45)

Regrets: Rev. Anthony Bailey, Rev. Karen Boivin, Rev. Dianne Cardin, Rev. Gail Christy, Rev. Howard Clark, Rev. Ted Colwell, Dietlind Gardell, Bryan Giffin, Bill Giggie, Rev. Louise Graves, Rev. Christine Gross, Rev. Manasse Habonimana, Rev. George Hermanson, Marilyn Joseph, Jackie Kearns, Peggy Kinsley, Kim Lavoie, Rev. Donald Maclean, Jeff Milan, Rev. Sharon Moon, Rev. Kathryn Peate, Rev. Stanley Ralph, Rev. David Sherwin, Wendy Snelgrove, Rev. Glen Stoudt, Ruth Sword

Corresponding: Wendy Mather

CALL TO ORDER

Phyllis MacRae, Chair of the Ottawa Presbytery, called the meeting to order at 6:35 pm. Rev. Grant Dillenbeck served as Parliamentarian and quorum was met.

ADOPTION OF AGENDA

Motion: (Rick Balson/Boyd Drake) that the agenda be adopted as circulated.

Carried

WELCOME TO MEMBERS OF THE COURT & GUESTS

Chair Phyllis MacRae welcomed the court and guests to the Presbytery meeting.

The following presbyters were introduced:

- Kristen Douglas, alternate lay presbyter from Knox United Church by Rick Balson; and

- Alison Sales, new presbyter from Orleans United Church by David Patterson. Alison is also a Licensed Lay Worship Leader.

WORDS OF WELCOME FROM KNOX UNITED CHURCH

Kirsten Douglas, the alternate lay presbyter from Knox United Church, welcomed the court to Knox. She gave an interesting presentation about the Knox United Church Community Garden, which was opened officially in May 2016. Several years ago, members of the Knox congregation imagined a positive way to reach out and be of assistance to the community. There are now twenty raised accessible keyhole beds surrounded by white cedar and filled with sand and soil for perfect irrigation. From the sharing garden and the generosity of the gardeners there were a number of donations of fresh produce to the foodbank. All gardeners contribute volunteer hours (watering, harvesting, etc.) thus enhancing the donation

WORSHIP

David Lee led the worship; Paul Sales provided piano accompaniment on the piano. The court sang *Gather Us In/Rassemble-nous* (MV #7). David Lee gave a reflection and led in prayer. Rev. Anne Montgomery sang a solo of *God in the Darkness*, (MV #17); presbyters joined in the singing at the end of the hymn. Rev. Caroline Penhale and Rev. Eric Lukacs read from 1 John 4 and Presbyters said *The New Creed*, in both English and French. Worship concluded with the presbyters singing *Don't Be Afraid/N'Ayez pas peur*, (MV #90).

COVENANTING WITH OTTAWA PRESBYTERY YOUTH

Chair Phyllis MacRae presided over a covenanting service with the Ottawa Presbytery Youth and chaperones (Rev. Steve Clifton and Rev. Hilary Merritt) who will be participating in an exchange with youth from Deninu School in Fort Resolution, NWT. The nine youth - Deste Amisi, Parkdale; Mariyam Amisi, Parkdale; Evelyn Bodnar, Glen Cairn; Kieran Bodnar, Glen Cairn; Stéphane Chevrier, Glen Cairn; Zoé Chevrier, Glen Cairn; Bronwyn Clifton, Rideau Park; Lauren Court, St. Paul's, Richmond; and Tavian Hamer-Wilson, Parkdale introduced themselves to the court.

APPROVAL OF MINUTES

Motion: (Charles Knight/David Lee) that in one action the Ottawa Presbytery receives and approves, each and every as appropriate, the following minutes: Presbytery meeting January 10, 2017 and Covenanting Services November 6, 13 and 27, 2016, January 22 and 29, 2017 and February 5, 2017 for approval; and Executive meetings November 27, 2016, December 19, 2016 and January 20, 2017 for information.

Carried

CORRESPONDENCE

There was no correspondence.

PASTORAL RELATIONS REPORT

On January 10, 2017, the following pastoral relations motions were passed:

Carleton-Memorial Pastoral Charge: Call to the Rev. Eric Lukacs

Motion: (Beth Sweetnam/Barbara Reynolds) that the Ottawa Presbytery transmits with approval to the Montreal and Ottawa Conference the request of the Carleton-Memorial Pastoral Charge to Call the Rev. Eric Lukacs as Ordained Minister effective Feb 1st, 2017 with the following terms: full time with a basic annual salary of \$59,896, plus a onetime increase of 0.5% for 2017, plus 10% (total salary \$66,215.03); telephone allowance of \$540 per annum; continuing education expenses reimbursed at \$1,374.00 per pastoral year; minimum three weeks study leave, including Sundays in each pastoral year; minimum one month (five Sundays) annual vacation in each pastoral year, preferably in August; application of the sabbatical policy; office assistance described as 12 hrs. per week, but subject to change; travel to be reimbursed at the negotiated rate of \$0.41 per kilometer. Category D COL 4. **Carried**

Ashton-Munster: Amendment to a Joint Needs Assessment

Motion: (Barbara Reynolds/Beth Sweetnam) that at the request of the Ashton-Munster Pastoral Charge, Ottawa Presbytery transmits with approval an amendment to the Joint Needs Assessment report of the Ashton-Munster Pastoral Charge, requesting to move to a Vacancy of Part-time Ministry (20 hrs. per week) up to Category F, and requesting this be changed in the National Vacancy Listing as soon as possible. **Carried**

Osgood-Kars: Appointment to a Joint Needs Assessment Committee

Motion: (Robert Merritt/Bryan Giffin) that the Ottawa Presbytery appoints David Bell as Pastoral Relations representative to the Osgood-Kars Joint Needs Assessment Committee. **Carried**

On February 1, 2017, the following pastoral relations motions were passed:

Parkdale Pastoral Charge: Request to classify a CDM position

Motion: (Barbara Reynolds/Bryan Giffin) that the Ottawa Presbytery classify the job description of Temporary (Supply) Minister of Pastoral Care at the Parkdale Pastoral Charge as a Congregational Designated Minister, category three (CDM3). **Carried**

Parkdale Pastoral Charge: Appointment of representative to JNAC

Motion (Bryan Giffin/Dianne Cardin) that Beth Sweetnam be appointed to the Joint Needs Assessment Committee at Parkdale Pastoral Charge. **Carried**

Bev. Buckingham, DLM (retired): Change of Pastoral Relationship

Motion: (Bryan Giffin/Beth Sweetnam) that the Ottawa Presbytery take note that Beverly Buckingham, DLM, has requested a change in Pastoral Relations with Kanata Pastoral Charge to continue her retirement journey (effective June 30, 2017). **Carried**

Ottawa Presbytery: The Rev. David Sherwin

Motion: (Dianne Cardin/Robert Merritt) that the Ottawa Presbytery take note that the Rev. David Sherwin is on Restorative Care effective January 30, 2017. **Carried**

Ashton-Munster: Appoint a PC Supervisor

Motion (Dianne Cardin/Barbara Reynolds) that the Rev. Martin Carnahan be appointed the Pastoral Charge supervisor to the Ashton-Munster Pastoral Charge during the Search process.

Carried

Bethel St. Andrews Pastoral Charge: Approve a Joint Needs Assessment Report

Motion: (Bryan Giffin/Beth Sweetnam) that Ottawa Presbytery approve a Joint Needs Assessment report for the Bethel St Andrews Pastoral Charge, declare a Vacancy for a part time (20 hours per week) Minister of Word, Sacraments, and Pastoral Care, effective July 1, 2017, and authorize a Joint Search Committee.

Carried

Bethel-St. Andrews Pastoral Charge: Appointments to a Joint Needs Assessment Committee

Motion: (Barbara Reynolds/Robert Merritt) that Ottawa Presbytery appoint Bryan Giffin to the Joint Search Committee of the Bethel-St. Andrews Pastoral Charge.

Carried

Buckingham Pastoral Charge: The Rev. Louise Graves

Motion: (Barbara Reynolds/Dianne Cardin) that the Ottawa Presbytery take note that the Rev. Louise Graves is on Restorative Care effective November 27, 2016.

Carried

Buckingham Pastoral Charge: Appointment for Quorum

Motion: (Bryan Giffin/Dianne Cardin) that Ottawa Presbytery confirm the decision of the Co-Chairs and the Presbytery Minister to appoint of the Rev. Whitman Strong as a Presbytery Appointee for the purpose of Quorum at the January 17, 2017 meeting of the Buckingham Council, the settled minister being absent and appoint the Rev. Whitman Strong for future Council meetings until June 30, 2017.

Carried

Bristol Pastoral Charge: Appointment for Quorum

Motion: (Barbara Reynolds/Bryan Giffin) that at the request of the Bristol Pastoral Charge, the Ottawa Presbytery appoints the Rev. Richard Hollingsworth as a Presbytery Appointee for the purpose of Quorum at the March 12, 2017 meeting of the Bristol Council, the Pastoral Charge Supervisor being unable to attend.

Carried

Bristol Pastoral Charge: Appointment of Liaison to JNAC

Motion: (Robert Merritt/Bryan Giffin) that Barbara Reynolds be appointed as liaison to the Joint Needs Assessment Committee at Bristol Pastoral Charge.

Carried

Quyon Pastoral Charge: Appointment of a Pastoral Charge Supervisor

Motion: (Barbara Reynolds/Robert Merritt) that the Ottawa Presbytery appoints the Rev. Susan Butler-Jones as Pastoral Charge Supervisor to the Quyon Pastoral Charge during the Vacancy up to June 30, 2017.

Carried

Quyon Pastoral Charge: Appointment of representative to a JNAC

Motion: (Beth Sweetnam/Barbara Reynolds) that David Stafford be appointed to the Joint Needs Assessment Committee at Quyon Pastoral Charge.

Carried

Melanson, the Rev. Maggie: Volunteer Associate Minister.

Motion: (Beth Sweetnam/Dianne Cardin) that Ottawa Presbytery approves the request of the First Pastoral Charge for the appointment of the Rev. Maggie Melanson as a Volunteer Associate Minister during the remainder of the 2016 church year. ***Carried***

Barrhaven: Appointment of Pastoral Charge Supervisor for Quorum

Motion: (Bryan Giffin/Beth Sweetnam) that the Ottawa Presbytery appoints the Rev. Martin Carnahan or the Rev. Don MacLean as Pastoral Charge Supervisor to the Barrhaven Pastoral Charge for the February 13, 2017 Council meeting, the (serving) minister being unable to attend. ***Carried***

Motion: (Robert Merritt/Beth Sweetnam) that the drafted letter regarding Admissions from other Denominations be sent forward (with several small details to be added) to the Rev. Robin McGauley at national. ***Carried***

Chinese: Appointment of representative to JNAC

Motion: (Robert Merritt/Beth Sweetnam) that Barbara Reynolds be appointed to work with the Joint Needs Assessment Committee at the Chinese Pastoral Charge. ***Carried***

Emmanuel: Appointment of a JNAC representative

Motion: (Barbara Reynolds/Bryan Giffin) that the Ottawa Presbytery appoints the Rev. Ed Gratton as Pastoral Relations Associate to work with the Joint Needs Assessment Committee at Emmanuel Pastoral Charge. ***Carried***

First Pastoral Charge: sabbatical of the Rev. Brian Cornelius

Motion: (Barbara Reynolds/Dianne Cardin) that the Ottawa Presbytery take note of the sabbatical of the Rev. Brian Cornelius from April 24 – August 8, 2017 with adequate arrangements for continuing ministry of First Pastoral Charge. ***Carried***

Motion: (Barbara Reynolds/David Stafford) that Ottawa Presbytery receive the report of the Pastoral Relations Ministry Team working as a Commission from January 11 – February 14, 2017. ***Carried***

PASTORAL RELATIONS MINISTRY TEAM

Pastoral Relations: Annual Reminder: Retired, Retained, VAMs

David Stafford, Co-chair of the Pastoral Relations Ministry Team, referred to the recent circulation of information for those ministry personnel who would wish to remain associated with the Presbytery following retirement, if they wished to be reappointed to current ministry positions, to be retained in other work, or to be recognized as an Associate Volunteer Minister (VAM) in order to maintain their License to Marry, a Conference requirement. The information is posted on the Ottawa Presbytery website, www.uccanottawa.org and required forms need to be into the Presbytery office by May 1st at the latest.

Pastoral Relations: Notice of Motion

David Stafford presented the Notice of Motion to set Presbytery policy on the Reimbursement of Pastoral Charge Supervisors and those Appointed for Quorum. He explained that Pastoral Charge Supervisors and Appointees for Quorum are generally appointed on occasions that there is no settled minister or the minister is to be absent for a period of time. With dwindling resources, there are fewer qualified people available and willing, more congregations are using the appointment to reduce Ministry costs, and the level of work is become onerous and untenable. Citing other presbyteries of the Montreal & Ottawa Conference, he provided information from a previously circulated package on how reimbursement would take place and the rates involved. This is posted on the Presbytery website, www.uccanottawa.org. In response to a question on how successful the other Presbyteries were finding the reimbursement policy, David replied that, while he would find a definitive answer, the Ottawa proposal is based on information provided by Seaway Valley, which has been using it since 2008.

NOMINATIONS MINISTRY TEAM ANNOUCEMENT

Barbara Reynolds asked presbyters to encourage their churches to submit their annual reports for 2016 to the presbytery office as soon as possible; these can be submitted electronically to office@uccanottawa.org. A reception for new presbyters is planned for 4:00 pm on Tuesday, March 14th at MacKay United Church. If there are new presbyters from any congregations, their names and contact information should be given to the presbytery office.

STAFF MINISTRY TEAM ANNOUCEMENT

Rev. Andrew Jensen, Chair of the Staff Ministry Team, announced that, during Rev. David Sherwin's recovery from a total knee replacement and starting on February 16th, Rev. Glen Stoudt will be Acting Presbytery Minister, working on a half-time basis. He will be assisted by others who have offered to help cover the work of the presbytery minister. Rev. Jamie Scott will be taking responsibility for the upcoming remits and work about the future of the church. Rev. Sherwin requires two more joint replacement surgeries, but, due to the uncertainty of future surgery dates, the position is being covered for on a three-month basis but replacement is likely needed for nine months in total.

UPDATE ON REMITS

Rev. Jamie Scott provided the following update on remits:

Ottawa Presbytery will hold an informational workshop for congregational representatives on Remit #3 (Office of Vocation) and Remit #4 (Funding a New Model) on Wednesday evening, March 8th from 6:30-9:30 at Rideau Park United Church. The workshop will be repeated on Saturday morning, March 18th from 9:00-12:30 at City View United Church. Rev. Whit Strong and Rev. Brian Cornelius will be available as resource persons.

Remit #3 proposes establishing a denominational Office of Vocation to set standards for the training and accreditation of ministry personnel, as well as oversee discipline, admission and support. Remit #4 proposes adopting a new denominational funding model based on equitable and centralized assessments while directing Mission and Service dollars solely to ministry and mission activities.

These Remits should be of interest to every pastoral charge and require a vote from each. It is pastoral charges, not congregations who are to vote, with the governing body of that pastoral charge actually voting on the Remits. It is hoped that representatives of those governing bodies might attend the workshop.

Ottawa Presbytery will deal with Remits #3 and #4 at its April meeting. All pastoral charges are encouraged to deal with Remits #3 and #4 (as well as Remits #1 and #2 if not already done) as soon as possible in order to meet the June 30, 2017 deadline.

UPDATE ON OTTAWA PRESBYTERY'S WORK ON REGIONAL BOUNDARIES

Phyllis MacRae noted that Rev. Brian Cornelius is drafting a discussion paper, which will be brought to Executive and Presbytery for feedback and discussion. There have been informal meetings with other presbyteries in the Montreal & Ottawa Conference about regional boundaries.

MINISTRIES IN FRENCH MINISTRY TEAM

Rev. Caroline Penhale, Chair of the Ministries in French Ministry Team, gave a presentation on the United Church's French ministry website, www.egliseunie.ca and showed the variety of resources that are available on it.

MISSION STRATEGY MINISTRY TEAM

Motion: (Ed Gratton/Caroline Penhale) that (i) Ottawa Presbytery approve the application for funding the "Conversations That Matter" Neighbourhood Mission Program out of MacKay United Church. The amount of the grant is \$4,500; and that (ii) MacKay United Church provide a report on its program to Presbytery within the year.

Carried

Motion: (Ed Gratton/Stan Parkhouse) that (i) Ottawa Presbytery approve the application of Rideau Park United Church to purchase webcast equipment to expand the weekly worship service webcasts to high quality (HD) webcasts, and to improve the standard of Rideau Park's webcasts to various church communities. The request is for \$10,000 from the Mission Strategy Fund; and that (ii) Rideau Park United Church provide a report of the outcomes of this application to the ministry life of Rideau Park and the Presbytery to Presbytery within a year.

Carried

REGENERATION OF FAITH COMMUNITIES

Rev. Ed Gratton reminded presbyters of the workshop on the Regeneration of Faith Communities on Saturday, March 25th at Rideau Park United Church.

UPDATE ON THE HAVEN CAMPAIGN

Phyllis MacRae gave an update on The Haven Capital Campaign. \$26,448 has been donated by the churches of Ottawa Presbytery to date. The first tenants are expected to move into The Haven in April. The annual meeting of Multifaith Housing Initiative will be held on March 26th at Barrhaven United Church.

The following events in support of The Haven Capital Campaign were announced:

- Trivia Night at Riverside United Church on February 17th;
- Multicultural concert at Barrhaven United Church on Sunday, April 30th;
- Gala Evening organized by the Ottawa Presbytery to be held at The Haven on Saturday, May 13th.

NEW BUSINESS

There was no new business.

MOTION TO GIVE FULL POWERS

Motion: (Caroline Penhale/Anne Montgomery) that the Presbytery Executive be given the full powers of the Presbytery in all matters including property between the end of this meeting and the next meeting of Presbytery. **Carried**

CONCLUSION BY THE CHAIR

Phyllis MacRae, Chair, closed the meeting at 8:40 pm.

The next regular meeting of Ottawa Presbytery is called for Tuesday, March 14, 2017; the Executive next meets on Tuesday, February 23, 2017.

Phyllis MacRae
Chair

Wendy Mather
Recording Secretary
