
OTTAWA PRESBYTERY MEETING, MARCH 13, 2018

The Ottawa Presbytery was called by the Chair, Rev. Steve Clifton, to meet on Tuesday, March 13, 2018 at Glen Cairn United Church, Kanata.

THE FOLLOWING REGISTERED THEIR ATTENDANCE:

Order of Ministry: Angela Bailey, Anthony Bailey, Elaine Beattie, Karen Boivin, Tony Boonstra, Susan Butler-Jones, Steve Clifton, Ted Colwell, Brian Copeland, Grant Dillenbeck, Paul Dillman Boyd Drake, Ed Gratton, Richard Hollingsworth, Don Maclean, Laurie McKnight, Grant McNeil, Anne Montgomery, Stan Parkhouse, Caroline Penhale, Ken Robinson, Arlyce Schiebout, David Sherwin, Whit Strong, Peter Woods (26)

Lay: Charles Barrett, Nicole Beaudry, John Benson, Janice Burroughs, Susan Chambers, Carolyn Clark, Molly Colwell, Sandra Copeland, John Douglas, Kevan Durrell, Marg Eddy, Beth Gutsell, Caroline Harry, Patricia Hassard, Nancy Hazen, Marilyn Joseph, Gail Kirkconnell, Charles Knight, Mary Laidlaw, David Lee, Lorrie Lowes, Norma McCord, Sue Morrison, David Patterson, Evelyn Perkins, Barbara Reynolds, Mary Lou Robillard, David Rockwell, Alison Sales, David Stafford, Cathy Stewart, Desna Sulway, Sara Surjadinata, Tom Tanner, Margaret Torrance, Keith Vodden, Joan Wyatt, Ev Zytveld (38)

Lay Ministers: (including the categories of DLM, DLM Applicant, DLM not recognized, Retired DLM, Retained DLM, Student Intern and Student Supply): Natalie Istead, Ruth Sword

Corresponding Members: Wendy Mather

Guests: Ron Brown, Neil Lowes, Carolyn Ruda, Gordon Ruda, David Sword, Irma Whynacht, Paul Whynacht

Regrets: Margaret Armstrong, Rev. Nancy Best, Reg Best, Rev. Isabel Black, Rev. Elizabeth Bryce, Rev. Erin Burns, Rev. Dianne Cardin, Rev. Gail Christy, Rev. Brian Cornelius, Georgina Fitzgerald, Rev. Daniel Gilroy, Rev. Manasse Habonimana, Joan Heyland, Rev. Andrew Jensen, Jackie Kearns, Rev. Jenni Leslie, Rev. Alcris Limongi, Rev. Jack Lovering, Melodee Lovering, Phyllis MacRae, Rev. Stanley Ralph, Christine Rhodes, Joy Ruttan, Ron Scharfe, Rev. Jamie Scott, Heather Smith, Rev. Kim Vidal, Jim Watchorn

CALL TO ORDER

Rev. Steve Clifton, Chair of the Ottawa Presbytery, called the meeting to order at 6:30 pm. Charles Knight was parliamentarian and quorum was met.

APPROVAL OF AGENDA

Motion: (Caroline Penhale/Elaine Beattie) that the agenda be adopted as distributed. **Carried**

WELCOME TO MEMBERS OF THE COURT & GUESTS

The following guests were introduced:

- Mary Lou Robillard, new presbyter from Orleans United, by Rev. Caroline Penhale
 - Paul Whynacht, Inquirer from Manotick United, by Rev. Elaine Beattie
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- Ruth Richardson, from Stittsville United, by Rev. Grant Dillenbeck
- Brian Hamilton, from Rideau Park United, by Rev. Steve Clifton

David Stafford welcomed several visitors from Bells Corners United Church.

Motion: (David Lee/Norma McCord) that Brian Hamilton and Ruth Richardson be made corresponding members for this meeting. **Carried**

WORDS OF WELCOME

David Rothwell, Clerk of Council, welcomed presbyters to Glen Cairn United Church. He described Oasis in Kanata, a community outreach program of Glen Cairn United that offers information, education, and support for caregivers of people with mental illness living in Kanata and the surrounding area. A new community outreach program, "Prime Time in Kanata, will be starting soon. He noted that seniors typically face many life-altering transitions which often present daunting challenges involving financial, housing, health, legal or personal issues for which they have little information and experience. Prime Time in Kanata will offer "life coaching" for seniors. On a personal, one-on-one basis, qualified and trained coaches will work to identify and articulate the senior's particular issue, find relevant information and someone to help, and follow-up with the senior to monitor success. The coaching will be confidential and free to all seniors.

WORSHIP

Rev. Brian Copeland, minister at Glen Cairn United Church, led worship. Following the prayer of confession the court sang *Dust and Ashes Touch Our Face*, VU 105. The scripture reading was John 12: 27 – 36. Rev. Brian Copeland gave a reflection based on William Kurelek's painting, *Dinnertime on the Prairies*. Worship concluded with the singing of *We are Pilgrims*, VU 595.

APPROVAL OF MINUTES

Motion: (Barbara Reynolds/Grant Dillenbeck) that the minutes of the February 13, 2018 meeting of Ottawa Presbytery be approved as circulated, and the minutes of the January 25, 2018 meeting of the Executive be received for information. **Carried**

CORRESPONDENCE

There was no correspondence.

PASTORAL RELATIONS MINISTRY TEAM

The following motions were passed by the Pastoral Relations Ministry Team, acting as a commission, on Wednesday, March 8, 2018.

Rev. David Sherwin – Return to Work

Ottawa Presbytery takes note that the Rev. David Sherwin has returned to full time work as of February 26, 2018.

Rev. Brian Copeland – Notice of Retirement

Motion: (David Sherwin/Dianne Cardin) that the Ottawa Presbytery takes note of the intention of the Rev. Brian Copeland to retire effective April 30, 2019. Carried

Glen Cairn United Church – Request to initiate Joint Needs Assessment Process

Motion: (David Bell/David Stafford) that in view of the pending retirement of the serving minister, and at the request of the Glen Cairn Pastoral Charge, the Ottawa Presbytery initiates a Joint Needs Assessment Process at the Glen Cairn Pastoral Charges and appoints Dianne Cardin and Charles Barrett as the Pastoral Relations representatives. Carried.

Rev. Susan Butler-Jones – Notice of Retirement

Motion: (David Stafford/David Bell) that the Ottawa Presbytery take note of the intention of the Rev. Susan Butler-Jones to retire effective August 31, 2018. Carried

Kanata Pastoral Charge – Joint Needs Assessment Report and declaration of vacancy

Motion: (Beth Sweetnam/Dianne Cardin) that the Ottawa Presbytery approves the Joint Needs Assessment Report of the Kanata Pastoral Charge, and authorizes a Vacancy for a Minister of Word, Sacrament and Pastoral Care, full-time (40 hours per week), Category A-F, Ordained or Diaconal, effective July 1, 2018 and a vacancy for a Minister with Children, Youth and Family, half time (20 hours per week), effective July 1, 2018. Carried

Kanata Pastoral Charge – Joint Search Committee

Motion: (David Stafford/Charles Barrett) that Ottawa Presbytery authorizes a Joint Search Committee with the Kanata Pastoral Charge and appoints Beth Sweetnam as the Pastoral Relations representative.

Rev. Brock Shaver – Transfer of Membership

Motion: (David Bell/David Stafford) that in response to the request of Chignecto Presbytery, Maritime Conference, Ottawa Presbytery approves the transfer of the Rev. Brock Shaver to Chignecto Presbytery, Maritime Conference effective March 1, 2018. Carried

Southminster Pastoral Charge – Extension of the Appointment of the Rev. Trisha Elliott

Motion: (Dianne Cardin/David Bell) that the Ottawa Presbytery transmits with approval the request of the Southminster Pastoral Charge for the appointment of the Rev. Trisha Elliott as Transitional Minister from August 1, 2018 to July 31, 2019, with the following terms: full time; base salary of \$63,990 plus 10% [total annual salary \$70,389], telephone to be reimbursed at \$40.00 per month; home Internet to be reimbursed up to \$30 per month as claimed; in lieu of a computer, continuing education financial support, including book allowance to be reimbursed to a maximum of \$1,800; access to administrative assistance 4 days/week; participation in the Centralized Payroll Service; pension and group insurance payments as assessed; travel expense reimbursement as logged based on minimum General Council rate (presently \$0.39/km). (Category F, COL 4) Carried.

Volunteer Associate Minister (Recognition)

Motion: (David Stafford/David Bell) that the Ottawa Presbytery transmit with approval the applications of the following persons to recognized as a Voluntary Associate Minister:

Rev. Ellie Barrington – First United Church

Rev. Howard Clark – First United Church

Rev. Maggie Melanson – First United Church

Rev. Sharon Moon – First United Church

Rev. Kathryn Guthrie – Riverside United Church

Rev. Eileen Hepplewhite – St. Paul's Carp Dunrobin United Church

Rev. Neil Wallace – St. Paul's Carp Dunrobin United Church

Rev. Alan Edwards – Woodroffe United Church
Rev. Janet Thompson – Navan-Vars United Church
Carried

Lower Gatineau Pastoral Charge – Presbytery Appointee

That the Ottawa Presbytery takes note that Joanne Kosmack was appointed as the presbytery representative for the Annual General Meeting of the Lower Gatineau Pastoral Charge on February 18, 2018.

Ottawa Chinese United Church – Appointee for Quorum

That the Ottawa Presbytery takes note that the Rev. Whit Strong was appointed as the presbytery representative for a quorum for a meeting of the Council of Ottawa Chinese United Church on February 27, 2018.

Quyong Pastoral Charge – Joint Search Committee

Motion: (Dianne Cardin/Beth Sweetnam) that Ottawa Presbytery authorizes a Joint Search Committee with the Quyong Pastoral Charge and appoints David Stafford as the Pastoral Relations representative. Carried.

Motion: (Barbara Reynolds/David Stafford) that Ottawa Presbytery receive the report of the Pastoral Relations Ministry Team working as a Commission from February 14, 2018 – March 13, 2018.

Carried

EDUCATION & STUDENTS

Motion: (Laurie McKnight/Susan Butler Jones) that, on the recommendation of the Presbytery Education and Students Ministry Team, Ottawa Presbytery accept Lorrie Lowes as a Candidate for Diaconal Ministry in the United Church of Canada. **Carried**

Motion: (Laurie McKnight/Susan Butler Jones) that, on the recommendation of the Presbytery Education and Students Ministry Team, Ottawa Presbytery accept Paul Whynacht as a Candidate for Ordained Ministry in the United Church of Canada. **Carried**

COVENANTING

Chair Rev. Steve Clifton presided at the Covenanting with Lorrie Lowes, Candidate for Diaconal Ministry from Ashton United Church and Paul Whynacht, Candidate for Ordained Ministry from Manotick United Church. Following the promises of the candidates and the promises of the presbytery, the members of the Discernment Committee were thanked and dismissed. Rev. Laurie McKnight, Chair of the Education and Students Ministry Team made presentations to Lorrie and Paul and the court sang, *Halle, Halle, Halle* (VU # 958).

L'ÉQUIPE DES MIF

Rev. Caroline Penhale, Chair of the Ministries in French Ministry Team, announced that Éric Hébert, Candidate from Montreal & Ottawa Conference currently serving Quyong United Church, will be the next *responsable de l'équipe des Ministères en français* of the United Church of Canada, starting on July 1, 2018. Kristine Greenaway, currently in this position, will be retiring.

NOMINATIONS

Motion: (Barbara Reynolds/Grant Dillenbeck) that the Ottawa Presbytery support the nomination of the Rev. Brian Copeland as a commissioner to the 43 General Council and forwards this nomination to the Montreal & Ottawa Conference for action. **Carried**

Motion: (Barbara Reynolds/Grant Dillenbeck) that the Ottawa Presbytery support the nomination of the Rev. Brian Copeland as a nominee for the Executive Committee of the Denominational Council and forwards this nomination to the Montreal & Ottawa Conference for action. **Carried**

Motion: (David Lee/David Patterson) that the Ottawa Presbytery support the nomination of the Rev. Arlyce Schiebout as chair-elect of the Montreal & Ottawa Conference and forwards this nomination to the Montreal & Ottawa Conference for action. **Carried**

Motion: (David Lee/David Patterson) that that the Ottawa Presbytery support the nomination of the Rev. Arlyce Schiebout as a nominee for the Executive Committee of the Denominational Council and forwards this nomination to the Montreal & Ottawa Conference for action. **Carried**

MISSION STRATEGY

Rev. Ed Gratton, Chair of the Mission Strategy Ministry Team, reminded the court that in January 2017 Ottawa Presbytery approved the application for funding from Stittsville United Church to financially support their innovative Sparks Program for Worship and Christian Development. The request was for \$5,000.00 from the Mission Strategy Fund and Stittsville was to report on this innovative ministry to the Presbytery within a year.

In February 2017 Ottawa Presbytery approved the application of Rideau Park United Church to purchase webcast equipment to expand the weekly worship service webcasts to high quality (HD) webcasts, and to improve the standard of Rideau Park's webcasts to various church communities. The request was for \$10,000 from the Mission Strategy Fund and Rideau Park was to provide a report to Presbytery of the outcomes of this application to the ministry life of Rideau Park and the Presbytery within a year.

Rev. Grant Dillenbeck and Ruth Richardson from Stittsville United Church gave a presentation on the **SPARKs Program for Worship and Christian Development**. In the fall of 2016 Stittsville United Church started to implement SPARKs. Stittsville applied for and received \$5,000 each from Presbytery Mission Strategy and Emerging Spirit for honouraria, supplies and technology. Some program activities have been Paint for your SOUL; Painting LOVE Rocks for the Peace Park; Connecting with Kids Workshop; Light, Science & God - Epiphany Experiments; Movie Bible Study Sessions; Meditation Workshop; and Biblical Quilting. An impact of SPARKs was the decision to embark on a Visioning Process called "Pathways". Outputs from "Pathways" were three specific proposals:

- Hire a part-time Spiritual Growth Animator. This will include involvement in the SPARKs initiative;
 - Hire a part-time Tender Loving Care Facilitator; and
 - Explore ways to enable an "Enduring Sense of Belonging" through more intentional processes and a conversation on how to make our building more inviting and welcoming.
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Brian Hamilton from Rideau Park United Church gave an overview of **Rideau Park's Worship Service Webcasting**. He noted that Rideau Park has video webcast its weekly worship services since 2013. Since 2015, the webcasts have been edited and made available on a Rideau Park website link to Collaborate Video, the webcasting host. With the 2017 Ottawa Presbytery Mission Strategy Grant the webcasts have been updated to HD. The webcasts provide the ability to view the service live for those living at a distance or unable to attend because of physical limitations and an opportunity for members at seniors' homes as well as those travelling to enjoy the services. Archived services permit catch-up if a service or event is missed. He gave an outline of who watches the webcasts, the personnel required and the costs of webcasting. The UCC Copyright Guide for Congregations (2014) serves as a guide for Rideau Park in the use of this webcasting technology. Brian noted that Orleans United Church has a current, thorough document on Policy and Procedures for Video Productions. Brian concluded his presentation by identifying some of the opportunities and challenges of webcasting. Presbyters were invited to contact Brian at brian.hamilton1@gmail.com or 613-277-0760 if they have any questions.

RECONCILIATION OTTAWA

Rev. Anne Montgomery stated that the City of Ottawa Council had unanimously approved a Truth and Reconciliation Commission plan on February 28, 2018. This plan includes 14 recommendations, including displaying Algonquin Anishinaabe flags at city hall.

CONGREGATIONAL ASSISTANCE WORKING GROUP

Rev. Paul Dillman reported on the work of the Congregational Assistance Working Group (CAWG). "A cog (cawg) in the wheel" – a cog is a small but necessary part that keeps the wheels turning and working together. At the June 2017 Executive Retreat it was agreed that there was a need to coordinate presbytery's work with pastoral charges. CAWG was created; the members are the Presbytery Minister, a member-at-large of Executive, and the chairs of Education & Students, Finance, Mission Strategy, Pastoral Care & Oversight, Pastoral Relations and Property Ministry Teams. CAWG has no decision-making power but has the ability to coordinate and facilitate processes that will assist congregations through challenges. The mandate given to the CAWG is:

- To co-ordinate the response of Ottawa Presbytery to identified needs in congregations/pastoral charges. Identifying needs will happen in a variety of ways – questions from congregations, recommendations in oversight reports, observations of representatives working with a congregation, etc.
- To develop/maintain a list of resource persons who can help with responding to needs and/or supporting congregations/pastoral charges.
- CAWG would not replace the work of the various ministry teams, but would be a sharing of information and strategizing for particular situations and general themes.

PRESENTATION AT MONTREAL & OTTAWA (M & O) CONFERENCE ANNUAL GENERAL MEETING

David Patterson reminded presbyters that, as part of the last M&O Conference meeting, being held at Hudson, Quebec, there will be a celebration of ministries and accomplishments of presbyteries in the Conference. This will take place in the morning. The stories of each congregation can be shared through pictures, video, and music. However, because of the large

number of congregations involved, the presentation from each ministry will be limited to one minute. Information from each congregation should be sent to david.patterson@consultant.com.

TRANSITION PLANS

The Presbytery Minister noted that Ottawa Presbytery will have a Transition Implementation Team to consider and track all work of Ottawa Presbytery and how it should continue in the new Region 12. The Transition Implementation Team will consult with Ministry Teams and talk with the other presbyteries in Region 12. Regions 11, 12 and 13 will share an Executive Minister. The names of the Executive Ministers are expected to be announced within a week. Rev. David Sherwin invited presbyters to call or email him if they had any questions about the upcoming transition.

MOTION TO GIVE FULL POWERS

Motion: (Grant Dillenbeck/Boyd Drake) that the Presbytery Executive be given full powers of the Presbytery in all matters including property between the end of this meeting and the next meeting of Presbytery. **Carried**

CLOSING WORSHIP

Rev. Brian Copeland led a closing prayer.

CONCLUSION BY THE CHAIR

Rev. Steve Clifton, Chair, closed the meeting at 8:50 pm.

The next regular meeting of Ottawa Presbytery is called for Tuesday, April 10, 2018 at Bells Corners United Church; the Executive next meets on Thursday, March 22, 2018.

Rev. Steve Clifton
Chair

Rev. David Sherwin
Presbytery Minister

Wendy Mather
Recording Secretary
